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August 2, 2019

## WHITEHOUSE COUNCIL AGENDA

August 6, 2019

6:30 P.M.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, August 6, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Shawn Bellner, Cedar Creek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the July 16, 2019 Council Meeting
- VI. Adoption of Bills dated August 2, 2019 and the Addendum bills dated August 6, 2019
- VII. Introduction of Persons to Appear Before Council
  - A. Anthony Wayne Democratic Club Presentation of Flag
- VIII. Committee Reports
  - A. Report on the July 23, 2019 Economic Development Committee Meeting
  - B. Report on the August 5, 2019 Planning Commission Meeting
  - C. Report on the August 6, 2019 Public Hearing
- IX. Report of the Mayor
  - A. Report from Jordan Daugherty and Kevin Heban on a Training Seminar they Attended Regarding the Village to City Transition
- X. Report of the Clerk of Council

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**

**Phone 419-877-5383 . Fax 419-877-5635**

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- XI. Report of the Village Administrator
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
  - A. Ordinance 18-2019: To Adopt and Approve Current Replacement Pages to the Whitehouse Codified Ordinances
- XVI. Resolutions
  - A. Resolution 17-2019: Authorizing an Amendment to the Employment Agreement with the Village Administrator, Jordan Daugherty
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

## MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, August 6, 2019

DATE: August 2, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, August 6, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the July 16, 2019 Council meeting minutes, the Council bills dated August 2, 2019 and the addendum bills dated August 6, 2019.

The Anthony Wayne Democratic Club will appear before Council for a presentation of the flag.

There will be a report on the July 23, 2019 Economic Development Committee meeting, the August 5, 2019 Planning Commission meeting and the August 6, 2019 Public Hearing.

The Mayor will request a presentation from Administrator Jordan Daugherty and Law Director Kevin Heban on a training they attended in regards to the Village to City transition.

The Solicitor will provide two pieces of legislation for Council approval.

- Ordinance 18-2019: To Adopt and Approve Current Replacement Pages to the Whitehouse Codified Ordinances
- Resolution 17-2019: Authorizing an Amendment to the Employment Agreement with the Village Administrator, Jordan Daugherty

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,  
Jordan D. Daugherty  
Village Administrator

At 6:30 PM, President of Council, Bill May called the meeting to order.

ROLL CALL: Mindy Curry, Bob Keogh, Bill May, Louann Artiaga, Richard Bingham, and Rebecca Conklin Kleiboemer. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Warren Clifton, Yvonne Walters, Nikki Hartbarger, Rob Casaletta, Joseph Bublick, Brad Rhodes, Madolyn Burke, Steve Upperco, Jeff Yoder, and Marc Gerdeman.

Council prayer was given by Pastor Warren Clifton of Hope United Methodist church.

Motion by Louann Artiaga, seconded by Mindy Curry to approve the minutes of the June 18, 2019 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to approve the bills totaling \$107,647.07 dated July 12, 2019, the Addendum bills totaling \$135,195.41 dated July 16, 2019 and the May 2019 Financial statement. 6 ayes

Mayor Don Atkinson was excused.

Motion by Mindy Curry, seconded by Bob Keogh to amend the Agenda to include authorizing the Administrator to apply for grants. 6 ayes

Councilwoman, Louann Artiaga reserved the right to adjourn to Executive session on a matter of Personnel.

Steve Upperco and Madolyn Burke from Oak Leaf Productions spoke to Council promoting the Platinum Filament 5K on October 19, 2019 (Facebook page – Platinum filament 5K costume run).

Rob Casaletta presented the 2019 Scholarship recipients Katherine E. Fish and Kyle D. Michaelis, as well as future improvements to the selection process. He also thanked Jill Gundy and committee members Julie Cunningham and Tom Jennings.

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to approve the Whitehouse Primary Back 2 School Bash at the Whitehouse Village Park and Pavilion on September 19, 2019 from 5:00 – 8:00 PM. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to approve the

American Legion Riders Poker Run on July 20, 2019 from 11:00 – 11:15 AM with safety services assistance. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to approve the downtown street signs as presented. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Bob Keogh to select March 28, June 27, and September 26 as curbside bulk pick up dates and the weekends of January 4 and January 11 for a roll off dumpster to be provided for 2020. 6 ayes

Officer Devin Lafferty was recognized for his outstanding service at the scene of an apparent overdose.

Solicitor Kevin Heban swore in part time officer Samuel Gamble.

President of Council, Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Louann Artiaga, seconded by Bob Keogh to authorize the Solicitor to prepare legislation approving an Amendment to the Solid Waste and Recycling Collection Services Agreement and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 16-2019 approving an Amendment to the Solid Waste and Recycling Collection Services Agreement at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Ordinance 16-2019 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to accept Ordinance 16-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to authorize the Solicitor to prepare legislation requesting the Lucas County Commissioners Execute a Petition to have Certain Property Annexed to the Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept Resolution 14-2019 requesting the Lucas County Commissioners Execute a Petition to have Certain

July 16, 19

Property Annexed to the Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 14-2019 by title only and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept Resolution 14-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to authorize the Solicitor to prepare legislation authorizing the Administrator to File an Application for a Grant through the Transportation Alternatives Program for the State Route 64 Multi-Use Path and Bridge in the Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 6 ayes

Motion by Mindy Curry, seconded by Louann Artiaga to accept Resolution 15-2019 authorizing the Administrator to File an Application for a Grant through the Transportation Alternatives Program for the State Route 64 Multi-Use Path and Bridge in the Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 15-2019 by title only and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept Resolution 15-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation authorizing the Submission and Local Prioritization of the Application for CMAQ funds and Committing to Share in the Project Cost on Behalf of the Village of Whitehouse, Lucas County, Ohio, and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Mindy Curry to accept Resolution 16-2019 authorizing the Submission and Local Prioritization of the Application for CMAQ funds and Committing to Share in the Project Cost on Behalf of the Village of Whitehouse, Lucas County, Ohio, at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Resolution 16-2019 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept Resolution 16-2019 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to adjourn into Executive Session on a matter of Personnel at 7:38 PM. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to reconvene at 7:55 PM. 6 ayes

Other items discussed:

- Farmer's Market, Urban Forestry Conference, tree decay detection, Eagle Scout project, Cemetery tree inventories, Silva cells
- Bulk pick up, multi-use trail lighting, downtown street signage, industrial park entrance sign, Grant, UCD parcel splits, Veteran's Memorial Park knee wall and alley, street parking
- Work restarted on downtown streetscaping, Gerken Paving has base course down, exercise Equipment will be ordered shortly – will be located near pickleball courts between the paved and stone trail
- Flickering light in the parking lot
- Fire department radios coming soon, successful training completed
- Officer Phil program - 20<sup>th</sup> year – will be canvassing businesses for the program, part time Officer resignation, Corporal Kyle McClanahan attended first line supervision school
- Memorial Garden
- Community Market Wednesday evenings, ballroom dance, music, produce, food truck
- Add pay increase, caboose and the historical society showcase to the Committee of the Whole Agenda
- Caboose, estimates to paint, landscape timbers bowing, discussion on the future of the Caboose
- Thank you Fire Chief Hartbarger for the visit to the 911 dispatch
- Toledo Street parking striping, will have the machine to grind the stripes for another project and Will do the projects at the same time
- Yellow parking bumper
- Thank you to the Village for the Founder's Day event
- Dog Park – Sandra Park, Sandra Park history – residents have been strongly opposed
- Verizon began construction, look at the contract to see payment start date
- Congratulations Administrator Jordan Daugherty on the new baby
- Caboose from Norwalk racetrack, Village Emergency shelter will be at the new school – Contract not in place yet, gym engineered for safety
- Right of referendum

Regular

July 16, 19

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to adjourn at 7:56 PM.  
6 ayes

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Duly Appointed Clerk of Council

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Mayor



# COUNCIL BILLS

## 8/2/2019

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Anthony Wayne Schools	FIRE	\$94.50	\$94.50	Background Checks
AT&T	FIRE	\$60.28		Phone Service
AT&T	WATER	\$52.06	\$112.34	Phone Service
AW Board of Education	POLICE	\$2,366.44		Fuel
AW Board of Education	FIRE	\$1,071.24		Fuel
AW Board of Education	PARKS	\$666.49		Fuel
AW Board of Education	MAINTENANCE	\$173.15		Fuel
AW Board of Education	STREETS	\$193.02		Fuel
AW Board of Education	LIFE SQUAD	\$621.43		Fuel
AW Board of Education	WATER	\$824.22		Fuel
AW Board of Education	SEWER	\$201.63	\$6,117.62	Fuel
Beham, Wesley	ECON DEVELOP	\$833.34	\$833.34	Economic Development Committee Pay (July)
City of Waterville	FIRE	\$5,083.00	\$5,083.00	Share of Fire Feasibility Study
Co-Man	COMMUNITY EVENTS	\$210.00	\$210.00	Portable Restrooms Founders Day
Edge	CAPITAL PROJECTS	\$1,335.00		Streetscape
Edge	CAPITAL PROJECTS	\$4,927.50	\$6,262.50	Stone Wall Options
Emergency Reporting	FIRE	\$253.30	\$253.30	EMS Reporting Software
Ennis-Flint	STREETS	\$2,687.56	\$2,687.56	PM Line & Torch
Four County Career Center	FIRE	\$60.00	\$60.00	CPR Materials
Holland, Stephen	ECON DEVELOP	\$833.34	\$833.34	Economic Development Committee Pay (July)
Howard T. Moriarty	WATER	\$446.40	\$446.40	Marking Paint
JAM Small Engine	PARKS	\$118.27	\$118.27	Mower Blades
Johnson Controls	MAINTENANCE	\$636.17	\$636.17	Quarterly Alarm Fees
Jones & Henry	SEWER	\$1,499.11	\$1,499.11	Field Ave & Finzel Pump Station Analysis
Kuhlman Corp	STREETS	\$274.25	\$274.25	Curb Inlet Frame
Mack Industries	STREETS	\$200.00	\$200.00	Grade Rings
Marlin Capital Solutions	FIRE	\$705.39	\$705.39	Toughbooks Payment
MA SI	WATER	\$57.75	\$57.75	Water Sample Analysis
Mauk, Brad	ECON DEVELOP	\$833.34	\$833.34	Economic Development Committee Pay (July)
Menards	STREETS	\$40.90	\$40.90	Painting Supplies
Mirror	ADMINISTRATION	\$480.00	\$480.00	Ad for Whitehouse Community Market

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Office Depot	ADMINISTRATION	\$49.71		Supplies
Office Depot	FIRE	\$28.21		Supplies
Office Depot	POLICE	\$10.48	\$88.40	Supplies
Official Payments	WATER	\$5.00	\$5.00	Returned Payment Fee
Paul, Dallas	ECON DEVELOP	\$1,250.00	\$1,250.00	Economic Development Chair Pay (July)
Perrysburg Pipe	WATER	\$3,258.33	\$3,258.33	Meter Parts
Poggemeyer Design Group	ADMINISTRATION	\$150.00		Quarterly Retainer
Poggemeyer Design Group	CAPITAL PROJECTS	\$723.15		Finzel/Weckerly Traffic Signal
Poggemeyer Design Group	WATER	\$796.50		Utility System Mapping
Poggemeyer Design Group	CAPITAL PROJECTS	\$3,007.50	\$4,677.15	Downtown Streetscape
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Scroggs, Jennifer	ECON DEVELOP	\$833.34	\$833.34	Economic Development Committee Pay (July)
Shambaugh & Sons	MAINTENANCE	\$1,209.00	\$1,209.00	Annual Fire Protection Inspection
Thomas Equipment	STREETS	\$75.00	\$75.00	Floor Saw Rental
Toledo Edison	POLICE	\$594.56		Monthly Electrical
Toledo Edison	FIRE	\$385.19		Monthly Electrical
Toledo Edison	STREETS	\$6,000.27		Monthly Electrical
Toledo Edison	PARKS	\$2,313.91		Monthly Electrical
Toledo Edison	MAINTENANCE	\$945.38		Monthly Electrical
Toledo Edison	LIFE SQUAD	\$326.16		Monthly Electrical
Toledo Edison	WATER	\$114.14		Monthly Electrical
Toledo Edison	SEWER	\$3,216.27	\$13,895.88	Monthly Electrical
Triotech Corporation	ADMINISTRATION	\$540.00	\$540.00	Office 365 & Antivirus
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.00	Rug Cleaning
Vance's Law Enforcement	POLICE	\$457.00	\$457.00	Taser Cartridges
Walter Drane Company	ADMINISTRATION	\$3,721.85	\$3,721.85	Codified Ordinance Update
		\$58,039.03	\$58,039.03	

ORDINANCE NO. 18- 2019

AN ORDINANCE TO ADOPT AND APPROVE CURRENT  
REPLACEMENT PAGES TO THE WHITEHOUSE CODIFIED  
ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to update and amend certain provisions within the existing Codified Ordinances of the Village of Whitehouse to conform with current State law as required by the Ohio Constitution; and

WHEREAS, additional various Ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the Village of Whitehouse has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revisions;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Ordinances of the Village of Whitehouse, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2019 Replacement Pages to the Codified Ordinances are hereby recertified, approved and adopted.

SECTION II: That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law. Complete copies of same are available in the Administrative offices as summarized.

Traffic Code

301.04	Bicycle, Motorized Bicycle, Moped, Electric Bicycle. (Amended)
304.20	Motor Vehicle. (Amended)
304.251	Predicate Motor Vehicle Offense. (Amended)
304.361	Shared-Use Path. (Amended)
301.51	Vehicle. (Amended)
301.53	Waste Collection Vehicle. (Added)
303.06	Freeway Use Restricted. (Amended)
303.991	Committing an Offense While Distracted Penalty. (Added)
313.01	Obedience to Traffic Control Devices. (Amended)
313.09	Driver's Duties Upon Approaching Ambiguous Traffic Signal. (Amended)
331.01	Driving Upon Right Side of Roadway; Exceptions. (Amended)
331.02	Passing to Right When Proceeding in Opposite Directions. (Amended)
331.03	Overtaking, Passing to Left; Driver's Duties. (Amended)
331.04	Overtaking and Passing Upon Right. (Amended)
331.05	Overtaking, Passing to Left of Center. (Amended)

Traffic Code (Cont.)

331.06	Additional Restrictions on Driving Upon Left Side of Roadway. Amended)
331.07	Hazardous or No Passing Zones. (Amended)
331.08	Driving in Marked Lanes or Continuous Lines of Traffic. (Amended)
331.09	Following Too Closely. (Amended)
331.10	Turning at Intersections. (Amended)
331.12	“U” Turns Restricted. (Amended)
331.13	Starting and Backing Vehicles. (Amended)
331.14	Signals Before Changing Course, Turning or Stopping. (Amended)
331.15	Hand and Arm Signals. (Amended)
331.16	Right of Way at Intersections. (Amended)
331.17	Right of Way When Turning Left. (Amended)
331.18	Operation of Vehicle at Yield Signs. (Amended)
331.19	Operation of Vehicle at Stop Signs. (Amended)
331.20	Emergency or Public Safety Vehicles at Stop Signals or Signs. (Amended)
331.22	Driving Onto Roadway From Place Other Than Roadway: Duty to Yield (Amended)
331.23	Driving Onto Roadway From Place Other Than Roadway: Stopping at Sidewalk (Amended)
331.24	Right of Way Funeral Procession. (Amended)
331.26	Driving Upon Street Posted as Closed for Repair. (Amended)
331.27	Following and Parking Near Emergency or Safety Vehicles. (Amended)
331.28	Driving Over Fire Hose. (Amended)
331.29	Driving Through Safety Zone. (Amended)
331.30	One-Way Street and Rotary Traffic Islands. (Amended)
331.31	Driving Upon Divided Roadways. (Amended)
331.33	Obstructing Intersection, Crosswalk or Grade Crossing. (Amended)
331.37	Driving Upon Sidewalks, Street Lawns or Curbs. (Amended)
331.40	Stopping at Grade Crossing. (Amended)
333.01	Driving Under the Influence. (Amended)
333.03	Maximum Speed Limits. (Amended)
333.031	Approaching a Public Safety Vehicle. (Amended)
333.04	Stopping Vehicle. (Amended)
333.05	Speed Limitations Over Bridges. (Amended)
335.09	Display of License Plates. (Amended)
337.16	Number of Lights. (Amended)
337.27	Drivers and Passengers Required to Wear Seat Belts. (Amended)
371.01	Right of Way in Crosswalk. (Amended)
371.02	Right of Way of Blind Person (Amended)
371.07	Right of Way on Sidewalk. (Amended)
373.01	Code Application to Bicycles. (Amended)
373.02	Riding Upon Seats. (Amended)
373.03	Attaching Bicycle to Vehicle. (Amended)

Traffic Code (Cont.)

373.04	Riding Bicycles and Motorcycles Abreast. (Amended)
373.05	Signal Device on Bicycle. (Amended)
373.06	Lights and Reflector on Bicycle. (Amended)
373.07	Riding Bicycle on Right Side of Roadway. (Amended)
373.08	Reckless Operation. (Amended)
373.09	Parking of Bicycle. (Amended)
373.10	Motorized Bicycle Operation. (Amended)
373.12	Paths Exclusively for Bicycles. (Amended)
373.13	Electric Bicycles. (Added)

General Offenses Code

509.03	Disorderly Conduct. (Amended)
513.01	Drug Abuse Control Definitions. (Amended)
513.03	Drug Abuse; Controlled Substance Use. (Amended)
513.05	Permitting Drug Abuse. (Amended)
529.07	Open Container Prohibited. (Amended)
533.04	Sexual Imposition. (Amended)
533.07	Public Indecency. (Amended)
533.15	Dissemination of Private Sexual Images. (Added)
545.10	Misuse of Credit Cards. (Amended)
549.01	Weapons Definitions. (Amended)
549.04	Improperly Handling a Firearm in a Motor Vehicle. (Amended)
549.06	Unlawful Transactions in Weapons. (Amended)

SECTION III: It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of said Village and its inhabitants for the reason that there exists an imperative necessity for the earliest publication and distribution of current Replacement Pages to the officials and residents of the Village to facilitate administration and daily operations of the Village of Whitehouse, Lucas County, Ohio for its citizens and surrounding inhabitants.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

**RESOLUTION NO. 17-2019**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO  
THE EMPLOYMENT AGREEMENT WITH THE VILLAGE  
ADMINISTRATOR JORDAN DAUGHERTY, AND  
DECLARING AN EMERGENCY.**

WHEREAS, Jordan Daugherty is the current duly appointed Administrator of the Village of Whitehouse, Lucas County, Ohio; and

WHEREAS, by Resolution No. 24-2018, Council approved and authorized an Employment Agreement by and between the Village of Whitehouse and Jordan Daugherty; and

WHEREAS, this Council is desirous of amending the agreement by adding ad addition Section.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (¾) of all members elected thereto concurring;

**SECTION I:** That the Mayor and President of this Council are hereby authorized and directed to enter into an amendment to the employment agreement with Jordan Daugherty as specifically stated and set forth in Exhibit A attached hereto and incorporated by reference herein. Said agreement shall be subject to the provisions of the Charter of Municipality of Whitehouse, Ohio Article V.

**SECTION II:** It is found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

**SECTION III:** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this resolution is necessary to provide the Village with services of a Village Administrator for the direction of daily operations of the Village on an immediate and continuing basis. This will provide continuity in the daily operations of the Village and the supply of administrative services to the Village and its inhabitants.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor



## **AMENDMENT TO THE VILLAGE ADMINISTRATOR EMPLOYMENT AGREEMENT**

**THIS AMENDMENT TO THE EMPLOYMENT AGREEMENT** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the Village of Whitehouse, Lucas County, Ohio, a Charter Municipal Corporation organized under the laws of the State of Ohio, (hereinafter referred to as Village), and Jordan Daugherty, an individual employed by the Village as Village Administrator (hereinafter referred to as Administrator). In consideration of the promises and monetary and non-monetary compensation terms outlined herein, the parties hereby agree to Amend the Employment Agreement between them to add the following section:

- 3.04    a)    An educational reimbursement shall be paid to the Administrator in the amount of Thirty Five Thousand Dollars (\$35,000.00), payable as follows: a lump sum payment of Eleven Thousand, Six Hundred and Sixty Seven Dollars (\$11,667.00) on September 1, 2019; a payment of Eleven Thousand, Six Hundred and Sixty Seven Dollars (\$11,667.00) on September 1, 2020; and a payment of Eleven Thousand, Six Hundred and Sixty Seven Dollars (\$11,667.00) on September 1, 2021.
- b)    All payments referenced in this Section shall be in the form of a check payable to Jordan Daugherty. As a condition of this payment, Jordan Daugherty will provide written verification of the tuition payment to the Village no later than December 30 of the year of the payment.
- c)    The parties agree and acknowledge that the basis for these payments is the Administrator's attendance in the Doctorate in Organizational Development and Change program at Bowling Green State University. In the event the Administrator ceases attendance in that program, for any reason, this compensation shall terminate immediately.
- d)    Further, in the event the Administrator voluntarily leaves his employment with the Village during the pendency of this compensation period or within one (1) year from the date of the last payment set forth herein, the Administrator agrees to reimburse the Village for all payments made by the Village under this section.

All other terms and conditions of the Employment Agreement remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands as of the day and year hereinabove set forth

**ACCEPTED:**

\_\_\_\_\_  
**Jordan Daugherty, Village Administrator**

**VILLAGE OF WHITEHOUSE,  
LUCAS COUNTY, OHIO**

By: \_\_\_\_\_  
**Donald L. Atkinson, Mayor**

By: \_\_\_\_\_  
**William May, President of Council**

**August 6, 2019**

08-06-19	1. June 30, 2019:	Income Tax Collection = \$1,726,809.54
		Compared to last year = \$1,150,092.43(14.73% increase)
		JEDD & JEDZ collections = \$952,110.25

## ADMINISTRATIVE ACTIVITIES

- ## COMMUNITY DEVELOPMENT

**08-06-19**

1. **The Preserve, Plat 2.** Plans under review. Construction is 95% complete.
2. **Witte Walk.** Final plans submitted and under review. Plans approved, sent to EPA for approval. Village has received approved water improvement plans. Construction started. 80% completed.

**08-06-19**      1.      Two grant applications have been authorized by Council.

                 a.      **Weckerly Road Resurfacing** – Joint application with Lucas County for OPWC funds. 2019 construction year. Weckerly Road from bridge at Swan Creek south to Lenderson, and all of Lenderson. Project has been approved for OPWC funding – 2019 project year. Started week of July 8, 2019. 90% complete.

                 b.      **Bucher Road / Finzel Road** – Joint application with Lucas County for OPWC funds. 2020 construction year. Bucher to Village limits and Finzel Road. Weckerly to AWHs campus – 3 lane portion of roadway.

**06-04-19**      1.    **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Approximately 50% completed.

07-12-19 1. **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the

Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year.

2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7<sup>th</sup> bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

## **WATER**

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|-----------------|--|
| <b>02-19-19</b> | 1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing. |
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## **WASTE WATER**

## **SANITATION**

## **MISCELLANEOUS**

- |                 |  |
|-----------------|--|
| <b>07-12-19</b> | 1. <b>Building Permits:</b> 25 new homes as of 07/12/2019.   |
| <b>07-12-19</b> | 2. <b>Public Works:</b> <ol style="list-style-type: none"><li>1. Summer operations</li><li>2. Tree trimming and brush clearing</li><li>3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.</li><li>4. Curb inlet reconstruction – Steeplechase Subdivision &amp; Claystone Subdivision.</li></ol> |

## **Boards and Commissions**

- A. Board of Zoning Appeals
  1. Pending approval of July 10, 2019, meeting
- B. Charter Revision Commission
  1. Pending approval of May 9, 2018 Meeting Minutes
- C. Fire Dependency Board

1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
  1. Pending approval of May 6, 2019, meeting minutes
- E. Records Commission
  1. Pending approval of June 4, 2019, Meeting Minutes
  2. Pending 2019 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2019
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of June 27, 2019 meeting minutes
  2. Pending Tree Inventory

### **Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
  1. Completion of Veterans Memorial Park
  2. Completion of Waterville Street Multi-Use Trail (Phase II)
  3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
  1. Pending Discussion of New Downtown Traffic Signage (late summer)
  2. Pending Discussion of Water Supply Options
  3. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
  1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection
- G. General
  1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	
Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019		
Dip in pavement at the Roundabout	BM	1/15/2019		
Alley behind Whitehouse Inn	BM	1/15/2019	On Capital Projects List	
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group	
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting	
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	

Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019			
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance		